



**North Central Chapter, Health Physics Society**  
**Minutes of the Executive Council Meeting**  
**September 30, 2010**  
**Holiday Inn Express**  
**Chanhassen, MN**

Attendees included: Kathy Pryor, Christopher Kessler, Mike Hinz, Chuck Roessler, David Paulu, Glenn Sturchio, Gordon Tannahill, Robert McTaggart and Sherrie Flaherty

*Note: A copy of the executive meeting agenda can be found at the end of this report.*

1. Glenn Sturchio called the executive council meeting to order at 8:24 P. M.
2. Introductions were completed
3. The spring meeting minutes from 2010 were discussed and approved by the committee. The minutes will be posted to the web site.
4. David Paulu presented Secretary-Treasurer's report. It was accepted and approved. Report is attached.
5. New Member Applications – none received
6. Committee Reports:
  - We reviewed the affiliate coordinator's report from Chris Kessler. No significant changes from spring meeting. Two affiliate members agreed to exhibit at the fall 2010 meeting: Global Dosimetry (Tom Chwierut), Canberra, Inc.(Ed Mels). A copy of the Affiliate Members Report is attached to the minutes. Chris Kessler expressed his desire to resign as the Affiliates coordinator. This will be discussed during the business meeting.
  - We reviewed the Web Site report submitted by Mike Lewandowski. Mike expressed a desire to set a schedule for updates of membership information. The Executive Council agreed that updates before elections and after the spring and fall meetings would be adequate.
  - Science Teacher Committee report was accepted. One workshop was planned for October 29<sup>th</sup> and 30<sup>th</sup>. The transition to Science Teacher Grants was discussed. The grant application materials were reviewed. It was agreed that up to two \$500 grants could be awarded each year. The committee felt that teachers could reapply but preference would be given to new applicants. Change the title to Nuclear Science and Radiation Teacher Grant
7. HPS Award Nomination – Kelly Classic has asked the Chapter to nominate Gen Roessler for the HPS Distinguished Public Service Award. The Executive Council agreed to pursue the nomination. Glenn will discuss with Kelly to prepare materials for the nomination and will have Christopher Kessler make the formal submission in February.

8. The 2013 HPS annual meeting will be held in Madison, WI. Kathy Pryor explained that the Venues Committee had been disbanded and the Secretariat would work to combine the benefits for all of the societies that they support. Discussion of the NCCHPS role in the meeting will be determined after the secretariat clarifies possible roles and benefits to the chapter.
9. Chris Kessler gave an overview of the host, speakers, and presentations for the October 1, 2010 meeting. Irene Patrek from Beckman-Coulter is the host for the meeting. Registration will start at 8:30 with the meeting opening at 9:20 AM. We look to conclude around 4:00 PM. Robert McTaggart will write up the meeting for the Newsletter. The agenda is attached to these minutes. ABHP CECs have been applied for but not yet received.
10. Spring Meeting Location – the spring meeting will be held at Mayo Clinic in Rochester, MN. The membership will be notified when a date has been set.
11. Review “Executive Council Cycle” spreadsheet. Transitions will occur at the end of the fall Business Meeting
12. Executive Council Roles and Responsibilities were reviewed. Review of the position descriptions was assigned to each of the positions. Suggested changes should be brought back to the Executive Council for review.
13. NCCHPS “Box o’ History” – Glenn presented a box of historical items from the chapter. Duane Hall will be asked about items that should go to the HPS Archives. Items that are not of significant historical value will be discarded.
14. Other Business – Kathy Pryor discussed issues related to the HPS. She was curious about the number of chapter members that were not national HPS members. The HPS Bylaws amendment will be briefly discussed during the fall chapter meeting.

Meeting adjourned at 9:44 pm.

Respectfully Submitted,  
David Paulu, NCCHPS Secretary/Treasurer